



# Australasia

## Foreign Employment



# Business Profile



# Company Overview

## **AUSTRALASIA FOREIGN EMPLOYMENT PVT LTD**

We are a professional Sri Lankan organization committed to creating clear, ethical, and supportive pathways for individuals seeking opportunities abroad. Our expertise spans across foreign employment, student visa services, skilled migration, travel and tour solutions, air ticketing, documentation, and legal assistance. From the first consultation to post-arrival settlement, we provide complete end-to-end guidance tailored to each client's needs.

Built on strong values of transparency, integrity, respect, and empowerment, we ensure that every individual feels informed and supported throughout the process. By working only with verified international employers and reputable educational institutions, we safeguard the interests of our clients while opening doors to sustainable global opportunities.

With dedicated leadership, industry knowledge, and international partnerships, we focus on more than just placements. We empower people to build meaningful careers, enrich their families, and contribute positively to both Sri Lanka and the global community.

# About Us

## Vision Statement

To be Sri Lanka's most transparent and compassionate foreign employment agency, empowering individuals to achieve their dreams abroad and become proud ambassadors of Sri Lankan talent.

## Mission Statement

- To provide honest, ethical, and fully transparent recruitment services, ensuring every client understands the process and feels respected.
- To support Sri Lankans facing challenges in seeking overseas employment, offering them clear guidance, dignity, and a path to a better future.
- To build strong partnerships with reputable international employers who value ethical recruitment and the wellbeing of Sri Lankan workers.
- To create a community where returnees and workers abroad can share their success stories, inspiring others and building trust in our services.

# Core Values

## Transparency

We believe in complete honesty throughout the recruitment process — no hidden charges, no false promises. Every step, document, and cost is clearly communicated to clients and employers.  
“Trust is built through clarity.”

## Integrity

We follow ethical and legal practices in all operations. We never compromise our standards, even under pressure. Our goal is to be respected, not just successful.  
“Do the right thing, always.”

## Empowerment

We empower job seekers with the knowledge, training, and guidance they need to succeed abroad with confidence and independence. “Empowered people build empowered nations.”

## Respect & Dignity

We treat every client, candidate, and partner with equal respect, regardless of background, education, or financial status.  
“Every journey matters. Every person deserves dignity.”

# Our Services

## Accountability

We take responsibility for the promises we make and the services we deliver. We are answerable to our clients, regulatory bodies, and our own standards. “We stand by our word — and our work.”

## Accountability

We understand the struggles many Sri Lankans face when seeking opportunities abroad. We listen with empathy and offer real support, not just services.

“We serve people, not just process papers.”

## Commitment to Safe Migration

We are committed to protecting migrant workers from exploitation and unsafe employment. We only partner with verified, ethical employers.

“Safe migration is smart migration.”

## Celebrating Success Stories

We value the real experiences of workers we’ve helped — their stories inspire others and help us grow.

“Your success is our story.”

# Core Values

Common activities of Australasia Foreign Employment Pvt Ltd

## Foreign Employment Services

- Sourcing, screening, and recruiting skilled, semi-skilled, and unskilled workers
- Coordinating with approved foreign employers to receive demand letters and job orders
- Preparing and processing documentation for foreign employment (medical, passport, police clearance, etc.)
- Assisting with SLBFE registration and legal compliance
- Conducting pre-departure orientation programs Providing post-deployment support and grievance handling

# Our Services

## Student Visa Services

- Career counseling for students seeking higher education abroad
- Assisting with university/college selection based on academic background and goals
- Preparing and submitting student visa applications
- Guiding students through the documentation process: SOPs, financials, medicals, visa, interviews Supporting accommodation, travel, and settlement arrangements for students

# Our Services

- Guiding clients through skilled migration and permanent residency (PR) pathways.
- Assisting with employer-sponsored work visas (especially for countries like Australia, UK, Canada, Gulf countries)
- Preparing applications for skilled work permits and dependent visas.
- Supporting clients in meeting language test and health check requirements.
- Working closely with immigration consultants and embassy guidelines.
- Air Ticketing Services.
- Booking domestic and international air tickets at competitive prices.
- Providing travel advice, visa transit requirements, and airport pickup coordination.
- Offering flexible ticketing, group bookings, and lastminute travel support.
- Working with major airlines and travel partners for global connectivity.

# Our Services

## Travel & Tour Services

- Organizing inbound and outbound tours for individuals and groups
- Creating custom travel packages for holidays, pilgrimages, corporate trips, and family tours Arranging hotel bookings, transport, guides, and visa-on-arrival services
- Partnering with global tour operators and local tourism boards

## Documentation & Legal Assistance

- Assisting with passport renewals, notary attestation, embassy documentation
- Providing help with affidavit preparation, medical reports, and police clearances
- Offering certified translations and legal counseling for migration cases

# Our Services

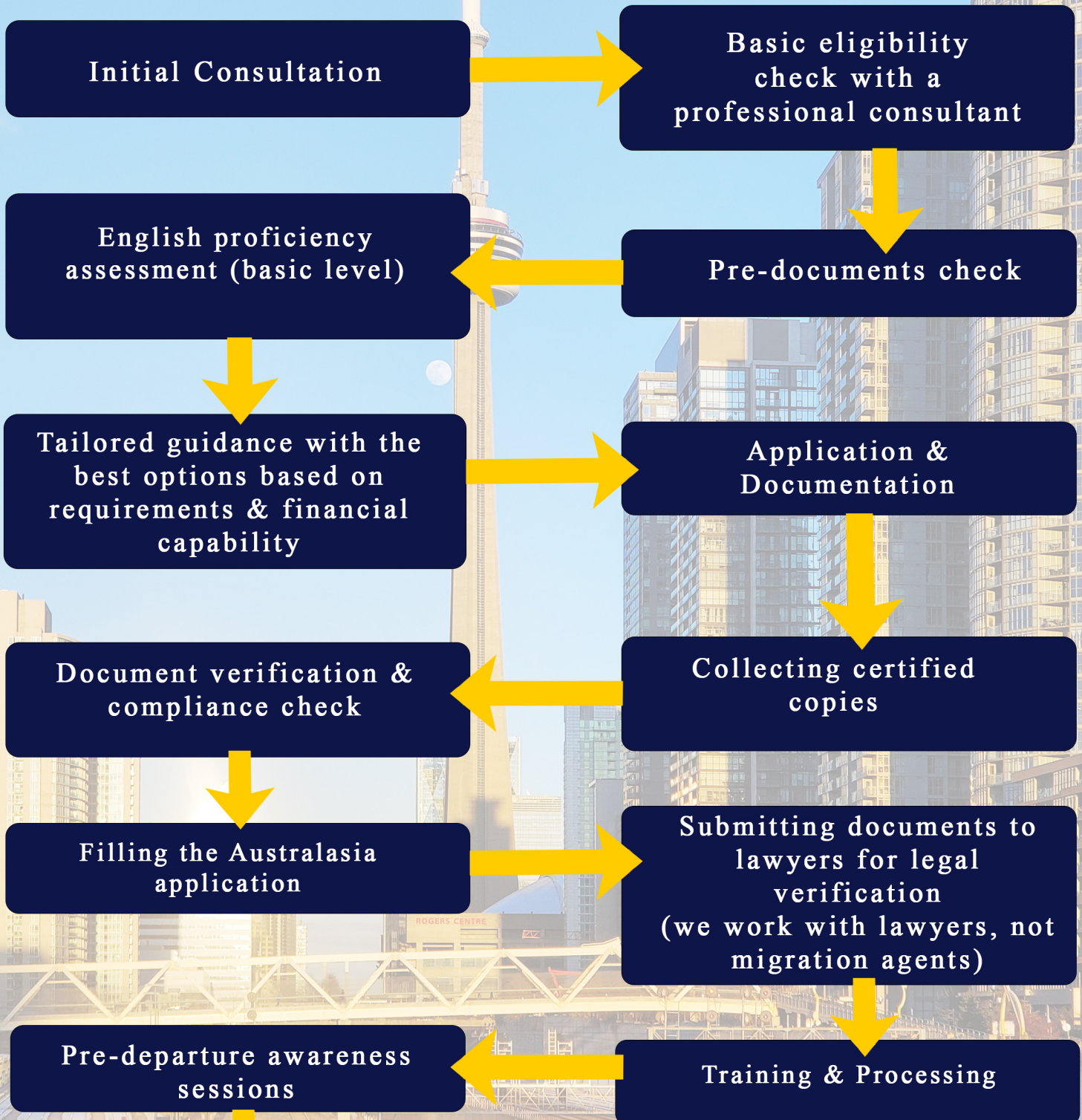
## Counseling & Awareness

- Offering one-on-one consultations for students, migrants, and workers
- Conducting seminars and info sessions on safe migration and overseas opportunities
- Promoting ethical migration and raising awareness about immigration fraud and illegal agents

# Why Choos US

- Strong international affiliations with trusted overseas partners
- 100% guidance throughout the entire process
- Personalized support before & after placement
- Reliable financial and travel assistance options
- Continuous support after departure to ensure smooth settlement abroad
- Family migration and dependent visa assistance
- Visit visa support for relatives and friends
- Career counseling & job upgrades after initial placement
- Accommodation and living arrangements support abroad
- Transparent process with no hidden costs
- Dedicated customer service team for quick, reliable solutions

# Our Process



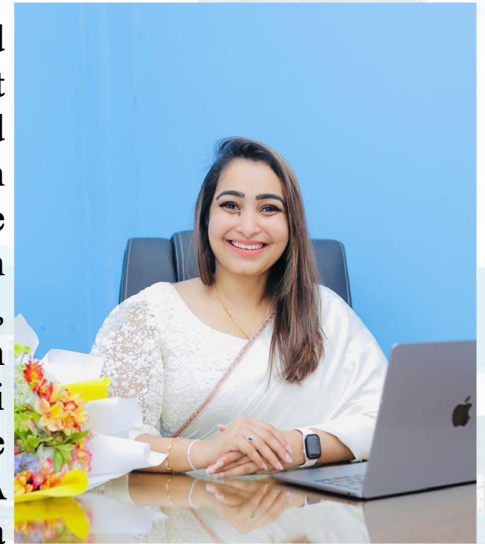
# Our Process



# Management Team

## **B D S Aloka** Chairman

Sithmi Batawala is a young, dynamic, and ambitious professional who has distinguished herself academically and professionally. At just 25 years old, she has already achieved remarkable milestones. She graduated with First Class Honours in Banking & Finance and Financial Risk Management from Victoria University, Melbourne, Australia, through the exclusive dual-major program in partnership with NSBM Green University, Sri Lanka. Sithmi further enhanced her expertise by earning two Master's degrees: an MBA from NSBM Green University and a specialized MBA in Project Management from Limkokwing University, Malaysia, equipping her with advanced skills in finance, risk management, and project leadership.



Beyond academics, Sithmi is a visionary entrepreneur and leader. She serves as Director of Yaatra Global Corporation (Pvt) Ltd. and Chairman of Australasia Foreign Employment (Pvt) Ltd., leading both companies with determination and strategic insight. She has also established herself as a Recruitment Specialist, with proven expertise in foreign employment recruitment and professional career placements.

# Management & Team

## Y R V W Jayawickrama Founder

Vidya Jayawickrama's journey in the recruitment industry spans over 8 years, during which she has helped countless candidates realize their dreams of working and living abroad. With a Bachelor's degree in Marketing and an MBA in Project Management, and currently pursuing a PhD, Vidya combines academic excellence with hands-on industry experience. Her passion lies in guiding individuals through every step of their overseas career journey—from initial consultation and documentation to visa processing, pre-departure training, and postarrival settlement support.



She has built Australasia Foreign Employment around principles of transparency, integrity, and personalized guidance, ensuring every candidate feels confident, supported, and empowered.

Vidya's expertise also extends to family migration and visit visas, giving candidates and their loved ones a seamless path to join them abroad. Under her leadership, the company doesn't just place candidates—it creates opportunities, builds futures, and transforms lives. Her dedication, vision, and deep understanding of international recruitment inspire trust and excitement in every candidate she works with.

# Management & Team

**B D A Ashinshana**  
CEO



**Chandika Bandara**  
Marketing Manager

**Hiruni Samadhi**  
Marketing executive



**Hashan Padmasiri**  
Graphic Designer

# Our Clients & Partners



## Universities for Student Visa



# Our Clients & Partners

**Opening New  
Pathways to Your  
Future in  
Countries for Work Visa**



**Australia**



**Malta**



**Canada**



**Russia**



**New Zealand**



**Belarus**



**Norway**



**Luxembourg**



**Denmark**



**Greece**



**Czech Republic**



**Poland**



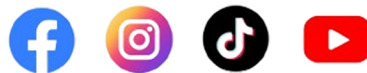
**Slovakia**



**Serbia**

# Contact Us

|                       |                                     |
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**AUSTRALASIA**  
FOREIGN EMPLOYMENT PVT LTD

**Thank You !**